STANDARD OPERATING PROCEDURES

The Research SOPS are undergoing review and revision. The SOPs on this page have been approved for use by the Research Governance Ethics and Integrity Committee. The remaining SOPS are still being revised and will be uploaded once relevant approvals are in place. If you require anything urgently, please contact researchgovernance@qub.ac.uk

- Creation, Control, Amendment and Storage of SOPs
- Development and Review of Research Plan/Study Protocol
- The Ethical Approval of Research
- Informed Consent for Research
- Delegation of Responsibilities
- Reporting and Managing Research Related Adverse Events
- Preparation, Completion, Signing and Correcting Case Report Forms
- Setting Up, Maintaining and Archiving Research Files
- Education, Training and Experience
- Amendment to Study Documentation
- End of Study Declaration, Early Termination and Final Report
- Production of Progress Reports
- Indemnity and Sponsorship of Research Studies
- Data Management, Collection, Validation and Storage
- Research Governance Audit
- Matters of Non-Compliance with Study Protocol
- Risk Assessment of Research Studies
- Monitoring of Research Studies
- Complaints from Research Participants
- Maintaining Laboratory Books
- Breach of Participant Confidentiality
- Clinical Trial Sample Analysis in University Laboratories
- Sponsor Green Light
- Registration of Clinical Trials
- Convening of Trial Steering Committees and Data Monitoring Committees for Clinical Trials
- Contracting for CTIMPs